

## **The Texas Higher Education Coordinating Board**

### **Non-Voting Student Representative Application Process**

Section 61.0225 of the Education Code provides for the annual appointment of one non-voting student representative to the Texas Higher Education Coordinating Board by the governor of the State of Texas. This statute defines the powers and duties of a student representative, representative, establishes the appointment and application procedure, and provides qualifications to be appointed and to remain a non-voting student representative throughout the term.

#### **Powers and Duties**

A non-voting student representative has the following powers and duties:

A non-voting student representative is not a state officer. A non-voting student representative has the same powers and duties as the members of Texas Higher Education Coordinating Board, including the right to attend and participate in meetings of the board, except that the student representative:

- (1) may not vote on any matter before the board or make or second any motion before the board; and
- (2) is not counted in determining whether a quorum exists for a meeting of the board or in determining the outcome of any vote of the board.

#### **Application Procedure and Deadlines**

1) The Office of Academic Affairs has been charged with working with each institution in the selection process. Each institution within the A&M System is required to use the applications available at the following links to solicit applicants for the position of non-voting student representative to the THECB.

- [THECB Application for Non-voting Student Representative](#)
  - [\[Guide for THECB Application\]](#)
- [Office of the Governor Appointment Application](#)
  - [\[Guide to the Appointment Application\]](#)

2) **October 1**, the Student Government Association of Texas A&M University-Corpus Christi "shall solicit applicants for appointment to the next regular term of

the position of non-voting student representative." This regular term will be from **June 1, 2017** through **May 31, 2018**.

3) **November 2**, applications are due to the Student Government Association and should be delivered to University Center 218M by 5pm. FMI contact 825-5745 or 825-5207.

4) **November 7-11**, the Student Government Association of Texas A&M University- Corpus Christi will schedule interviews with all applicants and a) "select up to five applicants as the Student Government's recommendation for the position of non-voting student representative;"

5) **Week of November 14**, the Student Government Association will forward the recommendations to the Vice President of Student Engagement & Success who will then forward recommendations to the President.

6) **No later than December 1**, recommendation will be forwarded to the President of A&M-CC by Vice President for Student Engagement & Success.

7) **No later than December 4**, The President of A&M-CC will forward recommendations to the Vice Chancellor for Academic Affairs.

8) **February 1 or sooner**, the chancellor of the A&M System shall: a) select two or more applicants from those received from each A&M System school and send as the A&M System's "recommendations for the position of non-voting student representative;" and b) send the applications of such applicants to the governor.

9) The governor will review the applications sent by the A&M System, and may request to review all applications received. Also, the governor may request an applicant to submit additional information.

10) **June 1** or "as soon after as practicable, the governor shall appoint one of the applicants to serve as a non-voting representative to the Coordinating Board" for the A&M System "for a one-year term expiring on the next May 31."

### **Qualifications for Appointment and During Term**

To be eligible for initial consideration, nominees must meet the following minimum criteria:

(1) Be enrolled as an undergraduate or graduate student in a public institution of higher education;

(2) Be in good academic standing as determined by the institution;

(3) Commit to fulfill all board related responsibilities during their term of service, to include attendance at no less than 3 of 4 quarterly board meetings scheduled in January, April, July, and October; and

(4) Have a strong drive and self-motivation to contribute to the progress of higher education in Texas.

Also, the statute provides that: "throughout a student representative's term, the student must maintain a grade point average of at least 2.5 on a four-point scale." Failure to maintain such qualifications will result in the governor declaring the position vacant and subsequently filling the position.

### **Reimbursement for Expenses**

The statute provides that: a student representative serves without compensation but is entitled to be reimbursed for the actual expenses incurred by the student representative in attending the meetings of the higher education coordinating board, subject to approval of the commissioner of higher education.